

HONORS OPTION PROPOSAL FORM

Please return all required forms by the end of the third week of classes

READ CAREFULLY

- 1). Students must have formally declared dept honors or University Honors or have previously taken honors courses to be eligible for Honors Options.
- 2). Only courses 2000 level or above can be considered as Honors Option.
- 3). Instructor must be **full-time faculty** only. Full time faculty members include: professors, assistant professors, associate professors, and lecturers. Part-time and graduate teaching assistants are not eligible to supervise an Honors Option project.

4). Student must attach:

1. **A course syllabus**
2. **A project proposal**
3. **A written statement explaining how and why the proposed project takes the student above and beyond the requirements in the syllabus**

The project proposal and written statement must include the following:

- A. **Student's Name, printed and signed**
- B. **Student PID #**
- C. **Course, Term**
- D. **Major**
- E. **Instructor's name, printed & signed**

NOTE: For Liberal Arts students, papers must be 10 pages.

- 5). The completed Honors Option proposal must be filed with the Honors Office **no later than the end of the third week of classes**. A completed proposal includes this page, the course syllabus, an attached project proposal, and a written statement explaining why the project goes above and beyond, with all of the appropriate signatures.
- 6). It is the student's responsibility to make sure the instructor turns in the grade for the student's Honors Option at the end of the semester. You will receive an e-mail with instructions for this process near the end of the semester.

Agreement between Instructor and Student

I agree to the terms of the Honors Option Contract as outlined above. I understand that the arrangement may be altered or cancelled during the course with the consent of all parties involved (Instructor, Student, and Honors Administrator).

Student Information

Name: _____

Signature: _____

E-mail: _____

Phone: _____

Faculty Information

Name: _____

Signature: _____

E-mail: _____

Phone: _____

Approved By: _____ Date _____

Honors Administrator, 577-3030